

**MINUTES OF THE PUBLIC HEARING TO REVIEW
THE 2020 RATE REVIEW AND THE
REGULAR MEETING OF BOARD
MEMBERS OF
LAKE WASHINGTON SANITARY DISTRICT**

5:30 p.m.

December 13, 2021

Location: Mankato Regional Airport Conference room, 3030 Airport Road, Mankato, MN 56001

1. Public Hearing to Review the 2022 Rate Review

a. Open the Public Hearing

- Chairman Schmillen opened the Public Hearing at 5:30 p.m.

Members of Township Boards Attending:

Brian Baynes, Fred Friedrichs, Phillip Rothmeier, - Jamestown Township.

Bob Kaveney, Steve Biehn, Greg Davis, - Washington Township.

Joe Kienlien, Steve Schultz, - Kasota Township

b. Present the 2022 Rate Review

- The 2022 proposed rates increase the Base fee at \$24.00 and increase the flow charge to \$9.50 per 1000 gallons. Approximately 8%

c. Public Commentary

- Discussion of the new metering systems explained to all in attendance
- June 2021 Audit Complete-Clean Rating
- Discussion on Lift Stations-Liners extend the maintenance up to 20 years
- No expansion plans for the future
- Dougan and Aukes approved for re-election
- Next meeting 12-22-2022

d. Close the Public Hearing

- The Public Hearing was closed at 6:10pm.

1. Call to Order

Chairman Schmillen called the Public Hearing meeting of the Board to order at 6:10 p.m. on Monday, December 13, 2021, at the Mankato Regional Airport conference room, at 3030 Airport Road, Mankato, MN 56001

2. Roll Call Present: Paul Aukes, Tom Dougan, and Robert Schmillen, Jim Halbur (via phone) Randy Westman(absent)

3. Open Public Meetings for Budget

- a. 2022 Budget is \$119,700.00
- b. \$57,298.00 George/Washington Level #1
- c. No constituents Present/No Discussion

4. **Resolution 21:57** Member Dougan moved to approve the meeting agenda. Upon a second from Aukes, the motion passed by a vote of 4 in favor, 0 against, 0 abstaining, and 1 absent. Public Meeting on Budget Closed

5. Open Public Meeting on Rate Increase

- a. New Monthly Rate is \$24.00 and \$9.50 per thousand Increase of 8%
- b. No Constituents Present/No Discussion

6. **Resolution 21:58** Member Aukes moved to approve the rate increase. Upon a second from Dougan, the motion passed by a vote of 4 in favor, 0 against, 0 abstaining, and 1 absent. Public Meeting on Rate increase Closed

7. Chairman Schmillen called the regular meeting of the Board to order at 6:25 p.m. on Monday, December 13, 2021, at the Mankato Regional Airport conference room, at 3030 Airport Road, Mankato, MN 56001

8. Roll Call Present: Paul Aukes, Tom Dougan, and Robert Schmillen, Jim Halbur (via phone) Randy Westman(absent)

9. **Resolution 21:59** Review and approval of the Minutes of the November 8, 2021 Regular Meeting
- Member Aukes moved to approve the minutes of the November 8, 2021, Regular meeting. Upon a second received from Dougan, the motion passed by a vote of 4 in favor, 0 against 0, abstaining, and 1 absent.

10. Officers' reports

a. Chairman – Bob Schmillen

- League of MN has all information for insurance renewal for 2022.
- Both counties have received the levy and the rates for the new year
- All Delinquent accounts will be submitted to each county

- Vice Chair – Paul Aukes • No report.

- Treasurer – Jim Halbur • Reviewed the November Cash activities report.

Resolution 21:60: Treasurer Halbur moved to approve the Cash activity report and pay all Bills totaling \$38,967.74. Upon a second from Dougan, the motion was passed

- The balance of the checking account as of November 30, 2021, was \$1,400,038.00
- Reviewed the November 30, 2021, financial statements.

Resolution 21:61 Treasurer Halbur moved to approve the January - November Balance Sheet, and Income Statement ad presented. Upon a second from Aukes.

- Secretary – Carol Howard
- No report.

11. Open forum from Constituents

- None.

12. Old Business

a. Engineering

- None.

a. System Maintenance

- Shane reported a maintenance issue on L1-recommending yearly flushing

13. Review of 2021 Calendar of Events

- Sent letters to all vendors to update proposals in January meeting

Resolution 21:62 Chairman Schmillen asked for a motion to submit delinquent account to each county. Total is 6,097.92 60days 1,418.29 90 days 4,679.63 This is 22 residents. Member Dougan moved to approve. Upon a second from Aukes, the motion was approved.

14. New Business

Resolution 21:63 Treasurer Harbur made a motion to move money from CDs to a higher rate guaranteed checking account. Interest Rate increase from .5 to .8. Upon a second from Aukes, the motion was approved.

- Shane has taken on new roles and has been doing good job this past year.
Recommending a 4% increase effective January 1, 2022.

Resolution 21:64 Member Dougan made a motion to increase salary by 4% effective January 1, 2022. Upon a second from Halbur, the motion was approved.

Resolution 21:65 Member Aukes made a motion to approve the 2022 Budget. Upon a second from Dougan, the motion was approved.

Resolution 21:66 Member Dougan made a motion to approve the 2022 Rate increase. Upon a second from Aukes, the motion was approved.

15. Adjournment

The meeting was adjourned at 6:50pm

Respectfully Submitted

Carol Howard

Secretary of the Lake Washington Sanitary District